# SWANNINGTON parish council

## Minutes of the Full Council Meeting held on Monday 3 October 2022at

## 7.00 pm at the Village Hall, Main Street, Swannington.

### present : Cllrs R Cairns, R McDermott, C Mursell, A Stafford (in the chair), and L Wilson. Three members of the Public.

#### 509/2022. APOLOGIES: Cllr D Cave (personal). The apologies were received and accepted by the Parish Council.

#### 510/2022. DECLARATIONS OF INTEREST: None.

**511/2022. CONFIRMATION OF MINUTES**

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 11 July 2022. **RESOLVED:** Toapprove the minutes.

**512/2022. POLICE REPORT**

**CRIME FIGURES:** (please click the link to show the latest available crime figures in the Valley Beat Area)

<https://www.police.uk/pu/your-area/leicestershire-police/valley/>

**BEAT TEAM CONTACTS:**

If you need to contact a member of your beat team and the enquiry isn’t urgent then the easiest way to do this is via Email, you can either do this through the Leicestershire

Police website or on the details below:

PC 70 Martindale – [james.martindale1@leicestershire.pnn.police.uk](mailto:james.martindale1@leicestershire.pnn.police.uk)

PC 1391 Coleman – [adrian.coleman@leicestershire.pnn.police.uk](mailto:adrian.coleman@leicestershire.pnn.police.uk)

PCSO 6178 Russell – [nicola.russell@leicestershire.pnn.police.uk](mailto:nicola.russell@leicestershire.pnn.police.uk)

PCSO 6683 McDonald – [patrick.mcdonald@leicestershire.pnn.police.uk](mailto:patrick.mcdonald@leicestershire.pnn.police.uk)

Full report on the Parish Council website.

**RESOLVED:** To receive the information.

**513/2022. CHAIRMAN’S REPORT**

1. Operation London Bridge – update report including letter of thanks from NWLDC CEO, Allison Thomas. Thanks were given to the councillors for dealing with the appropriate flag raising and lowering over the period of mourning, and proclamation of the new King. Letter of thanks received from NWLDC CEO thanking all parish councils for their role in making this momentous time in history. **RESOLVED:** To receive the information.
2. Open Garden’s presentation event – Excellent event, thanks mostly go to Barbara Whitehouse and the whole Team for organising the summer event, raising so much money for charities and putting on this lovely evening. **RESOLVED:** To receive the information.
3. LRALC – AGM event – update report. Excellent event, very informative presentations and Market Place. **RESOLVED:** To receive the information.
4. NWLDC – Parish Fair – update report. Excellent event, very informative presentations and Market Place. Workshops attended: Anti-social behaviour, dealing with environmental crime and elections 2023. **RESOLVED:** To receive the information.

**514/2022. COUNCILLORS’ REPORTS, INCLUDING nwldc AND lcc**

1. Station Hill allotments – issues attributed to recent fallen tree. Works to repair neighbour’s shed and fence have been undertaken. Thanks to the Clerk for organising. **RESOLVED:** The Chairman will make contact with the resident to confirm all is satisfactory. Other trees were also discussed as requiring a health and safety survey to be undertaken. **RESOLVED:** Cllr Cairns to speak to a local tree surgeon to ascertain if this is something that they can offer. Clerk to obtain costing via LCC and NWLDC arboriculturists.
2. Neighbourhood Plan – This is out to consultation, prior to the referendum. All information is on the website. **RESOLVED** The Chairman will arrange for this to be uploaded on to Facebook too.
3. Lodge development off Spring Lane – Concern has been expressed by councillors and the public regarding unauthorised work that is taking place, work being undertaken before conditions have been complied with and the lack of action by NWLDC Enforcement Team. **RESOLVED:** To complain to NWLDC Enforcement about the work being undertaken without complying with the planning conditions and without planning permission. **RESOLVED:** To make a complaint regarding the lack of proper processes being followed and enforced by the planning enforcement department.

**515/2022. clerk’s report**

1. NWLDC Health and Wellbeing invite for councillors to go the Railway Community Allotment to meet officer and to meet people using the plot – old and young, students from NWLDC, people referred through the Social Prescribing schemes by their doctor, etc. **RESOLVED:** Councillors were invited to go to the allotment to hear about what the project means to those who use it. Councillors to confirm to the Clerk their interest.
2. Provision of a Warm Space in response to cost of living crisis – update report and discussion topic. **RESOLVED:** Councillors and Clerk to obtain further information as to what is available and report to next meeting, to work out what can be offered locally.

**516/2022. Accounts**

1. To review and approve payments scheduled for August, September and October 2022 including the payment for wages.

|  |  |  |
| --- | --- | --- |
| **Description** | **Supplier** | **Total** |
| Pension | NEST | 8.11 |
| Wages | Fiona Palmer | 387.09 |
| Wages | Carole Smith | 395.20 |
| Book keeping | Jane Hancox EY Book-keeping | 43.13 |
| Phone | ID Mobile | 14.99 |
| Water rates | Water Plus | 95.28 |
| Tree work | Eden Tree Care | 1,440.00 |
| Grounds work | S J Smith | 972.00 |
| Broadband | Virgin Media | 58.50 |
| Computer | SC IT Solutions Ltd | 24.00 |
| Grounds work | S J Smith | 426.00 |
| Electricity | EON - Electricity | 72.20 |
| Gas | EON - Gas | 84.23 |
| Bank charges | HSBC | 8.00 |
| Pension | NEST | 8.11 |
| Wages | Carole Smith | 395.20 |
| Wages | Fiona Palmer | 386.69 |
| Book keeping | Jane Hancox EY Book-keeping | 12.50 |
| Phone | ID Mobile | 14.99 |
| Membership fees | SLCC | 30.00 |
| Water rates | Water Plus | 97.99 |
| Bank charges | HSBC | 8.00 |
| Computer | 2 Commune Ltd | 60.00 |
| Cleaning | Coalville Cleaning Services Ltd | 237.30 |
| Electricity | EON - Electricity | 53.95 |
| Gas | EON - Gas | 81.07 |
| Audit | PKF Littlejohn LLP | 360.00 |
| Computer | SC IT Solutions Ltd | 24.00 |
| Grounds work | S J Smith | 630.00 |
| Mats and Hygiene | Target Hygiene Services Ltd | 50.40 |
| Repairs and maintenance | Travis Perkins | 144.88 |
| Broadband | Virgin Media | 58.50 |
| Flowers | Caroline Mursell | 16.50 |
| Wages | Carole Smith | 395.20 |
| Wages | Fiona Palmer | 386.69 |
| Pension | NEST | 8.11 |
| Tax & NI | HMRC | 1,059.20 |
| Book keeping | Jane Hancox EY Book-keeping | 108.75 |
| Mobile Phone | ID Mobile | 14.99 |
| Rates | Waterplus | 97.99 |
|  |  | **8,769.74** |

**RESOLVED:** To approve payments for August, September and October 2022 including wage payments.

1. To review and receive receipts for August, September and October 2022.

|  |  |  |
| --- | --- | --- |
| **Description** | **Supplier** | **Total** |
| Hall hire | Julie Rowe | 170.00 |
| Hall hire | Rebecca Young | 150.00 |
| Hall hire | Rebecca Young | 172.50 |
| Hall hire | Swannington Retired People's Fellowship | 36.00 |
| Hall hire | Lea Barkby | 324.00 |
| Hall hire | Lea Barkby | 252.00 |
| Hall hire | Lea Barkby | 144.00 |
| Hall hire | Laraine Tucker | 56.25 |
| Hall hire | Laraine Tucker | 18.75 |
| Hall hire | Yuliya Richmond | 45.00 |
| Hall hire | Vintage Cash Cow | 87.50 |
| Hall hire | Table Tennis Club | 76.00 |
| Hall hire | Table Tennis Club | 76.00 |
| Hall hire | Table Tennis Club | 76.00 |
| Coffee money | Leila Mckenzie | 22.50 |
| Hall hire | Julie Rowe | 68.00 |
| Hall hire | Julie Rowe | 68.00 |
| Hall hire | Swannington Retired People's Fellowship | 54.00 |
| Hall hire | Swannington Heritage Trust | 10.00 |
| Hall hire | Hannah Wheeler | 95.00 |
| Hall hire | Megan Hart | 80.00 |
| Hall hire | Maureen Elliott | 80.00 |
| Hall hire | Maureen Elliott | 60.00 |
| Hall hire | Melanie Barlow | 145.00 |
| Hall hire | Maureen Elliott | 60.00 |
| Hall hire | Leila McKenzie | 60.00 |
| Hall hire | Charlotte Tomlinson | 45.00 |
| Hall hire | Charlotte Tomlinson | 30.00 |
| Hall hire | Charlotte Tomlinson | 45.00 |
| Hall hire | Trevor Popay | 72.00 |
| Hall hire | Trevor Popay | 90.00 |
| Hall hire | Irina French | 75.00 |
| Hall hire | Irina French | 30.00 |
| Hall hire | Tina Lansdowne | 56.25 |
| Hall hire | Tina Lansdowne | 106.25 |
| Interest | HSBC | 5.93 |
| Precept | NWLDC | 17,549.50 |
| Hall hire | Claire Stapley | 75.00 |
| Hall hire | Claire Stapley | 60.00 |
| Hall hire | Sue Garner | 54.00 |
| Hall hire | Sue Garner | 54.00 |
| Hall hire | Sue Garner | 51.00 |
| Hall hire | Swannington Retired People's Fellowship | 18.00 |
| Hall hire | Julie Rowe | 85.00 |
| Hall hire | Julie Rowe | 85.00 |
| Hall hire | Yuliya Richmond | 75.00 |
|  |  | **21,148.43** |

**RESOLVED:** To receive the receipts August, September and October 2022.

1. To review and approve bank statements and bank reconciliation for August, September and October 2022.

**RESOLVED:** To approve bank statements and bank reconciliation August, September and October 2022.

1. Swannington Heritage Trust – Request for a grant towards the cost of room hire charges for recent Blackberry Fayre. **RESOLVED:** To approve a grant in lieu of the room hire on this occasion. **RESOLVED:** To give the Clerk delegated authority to agree a necessary grant to the school if requested for this year. **RESOLVED:** That the Parish Council needs to consider the full running costs for the village hall at budget time, and set ALL room hire charges accordingly.
2. Option to opt out pf the SAAA central external auditor appointment arrangements. **RESOLVED:** Not to opt out pf the SAAA central external auditor appointment arrangements.

**517/2022. Notice of Conclusion of Audit 2021/22**

Notice of Conclusion of Audit 2021/22 received from the External Auditors. **RESOLVED:** To receive the report and comments from the External Auditor.

**518/2022. Events**

1. Remembrance Day service at the Village Hall. Plans to be made for a small village event, similar to 2021. **RESOLVED:** Cllr R McDermott to contact the Vicar to ensure he has it in his diary. **RESOLVED:** Clerk to contact the School and ask for the children to participate as year. Clerk to arrange wreath and appropriate notices.
2. Christmas – Lights display and to agree any possible other plans. **RESOLVED:** Lights display to continue as last year. Clerk to confirm with organiser date for their event and work with them to arrange the village event. **RESOLVED:** Clerk to liaise with Cllr Cave regarding the availability of a Christmas tree from his allotment and make appropriate arrangements for it to be erected in December.
3. Possible future event for the Coronation of King Charles lll – Early stage discussions to outline any ideas and obtain costings ahead of budget discussions. **RESOLVED:** To work with Coleorton Parish Council to look at providing a joint event similar to the Queen’s Platinum Jubilee once further details are known about when this will take place. **RESOLVED:** To consider an appropriate amount to be included in the budget for 2023/24.

**519/2022. Planning matters**

1. NWLDC List of local heritage assets – Civil buildings – **RESOLVED:** To ratify no additional buildings are known to be needed to be added. (Deferred from cancelled meeting).
2. Jeffcoat’s Lane – Concern raised about matters with due planning permission, NWLDC enforcement comments and actions. **RESOLVED:** NWLDC has confirmed that an enforcement notice will be being issued as no planning application has been received in relation from the landowner. **RESOLVED:** Clerk to continue to chase and monitor to ensure that this is followed through.
3. National Highways and Transport Public Representation survey – Councillor to be nominated to complete survey with known local views on behalf of the Parish Council. **RESOLVED:** To send link to all councillors and for Cllr L Wilson to complete on behalf of the Parish Council.

**520/2022. PLANNING Applications**

**RESOLVED:** To ratify the decisions made under delegated powers in August and September.

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| --- | --- | --- | --- | --- |
| 22/01201/VCU | Land At Spring Lane Swannington Leicestershire | Variation of condition 33 attached to planning permission ref: 19/01961/FULM to amend the wording of the condition to remove the stay limitations | | [PP 22 012021 VCU.docx](file:///C:\Users\Clerk\Documents\Planning\2022\PP%2022%20012021%20VCU.docx) |
| 22/00627/FUL | 26 Spring Lane, Swannington | | Erection of two no split level dwellings with associated access and parking arrangements | No objections |
| 22/01388/TPO | Land south of Charnwood House, Burton's Lane, Swannington | | Works to 1no. Ash tree (Protected by Tree Preservation Order) | No objections |
| 22/01337/CLP | 9 Main Street, Swannington | Certificate of lawful proposed development for the erection of a single storey rear extension | | No objections |

**521/2022. Planning decisions**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 22/01055/FUL | 113 Limby Hall Lane Swannington | Erection of a two-storey side extension and rendering to the main dwellinghouse | No objections | Permitted |
| 22/00702/REM | 52 Main Street, Swannington | Erection of no 1 dwelling (Reserved matters of appearance, landscaping, layout and scale to outline planning permission 21/01892/OUT | No objections. | Approved |
| 22/00913/TPO | Charnwood House Burtons Lane Swannington | Felling of T1 Ash | No objections | Refused |
| 22/00437/FUL | Widening of existing access | 64 Station Hill, Swannington | No comments as PC not received before now | Withdrawn |

**RESOLVED:** To receive the information.

Meeting closed 8.15pm.

**public forum**

Queries raised regarding a footpath in Swannington. Advice given was to report via LCC website, report a footpath issue.

Jeffcoat’s Lane complainer attended to find out what progress had been made by NWLDC enforcement in following up their actions.

Swannington Open Gardens thanks for the continued support of the Parish Council.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_