# SWANNINGTON parish council

## Minutes of the Full Council Meeting held on Monday 24 April 2023at

## 7.00 pm at the Village Hall, Main Street, Swannington.

### present : Cllrs R. Cairns, D Cave, R McDermott, C Mursell, A Stafford (in the chair) and L Wilson. Two members of the public.

#### 582/2023. APOLOGIES: Cllr R Boam (NWLDC).

#### 583/2023. DECLARATIONS OF INTEREST: None.

**584/2023. CONFIRMATION OF MINUTES**

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 20 March 2023. **RESOLVED:** Toapprove the minutes.

**585/2023. POLICE REPORT**

**CRIME FIGURES:** (please click the link to show the latest available crime figures in the Valley Beat Area)

<https://www.police.uk/pu/your-area/leicestershire-police/valley/>

**BEAT TEAM CONTACTS:**

If you need to contact a member of your beat team and the enquiry isn’t urgent then the easiest way to do this is via Email, you can either do this through the Leicestershire

Police website or on the details below:

PC 70 Martindale – james.martindale1@leicestershire.pnn.police.uk

PC 1391 Coleman – adrian.coleman@leicestershire.pnn.police.uk

PCSO 6178 Russell – nicola.russell@leicestershire.pnn.police.uk

PCSO 6683 McDonald – patrick.mcdonald@leicestershire.pnn.police.uk

**586/2023. Speeding issues – Cllr Boam to attend the meeting to discuss with the Parish Council its various concerns.**

Apologies received, no discussion.

**587/2023. CHAIRMAN’S REPORT**

1. Village Hall car parking issues seem to have resolved since the introduction of the chain across the drive. **RESOLVED:** To receive the information.

**588/2023. COUNCILLORS’ REPORTS, INCLUDING nwldc AND lcc**

1. Swannington Neighbourhood Plan is all done and dusted. **RESOLVED:** To pass on grateful thanks to Roger McDermott and the rest of the Team for sticking with the whole process.
2. Cllr Cave raised his concerns about speeding traffic, however, it was noted that the increased number of parked cars does have the natural effect of slowing traffic. **RESOLVED:** To receive the information.
3. Cllr Mursell spoke about the dead tree in the Village Hall front garden and offered to remove it to allow the Open Gardens to plant a tree in memory of the late Clerk, Brian Duncombe. Discussion took place about the type of tree would be replanted. The matter had been discussed and agreed at a previous meeting. **RESOLVED:** That the Open Gardens would plant a new tree in line with the previous Council resolution.
4. Cllr Mursell raised the issue with unwanted traffic on the BOTAT. This nuisance is increasing and becoming more frequent. The noise and safety were discussed, as was the nuisance. **RESOLVED:** To contact LCC regarding possible options for downgrading of the BOTAT to pedestrian/horse/bikes only, and to request a gate at the Coalville end.
5. Issues with a site off Jeffcoat’s Lane - The landowner has appealed the Local Planning Authorities Enforcement Notice to the Secretary of State which effectively means that enforcement action is stayed until such time as the Planning Inspectorate has made their decision on whether to uphold the appeal or not. Currently NWLDC is waiting to be contacted by the Planning Inspectorate to find out when they will be carrying out their visit to the appeal site. Unfortunately it cannot offer any time scales in relation to when the Planning Inspectorate may make a decision. **RESOLVED:** To receive the information.
6. Cllr Wilson raised issues with dog fouling on land at the junction of Church Lane and Main Street. Further information to be brought back to a future meeting. **RESOLVED:** To receive the information.

**589/2023. clerk’s report**

1. Elections – update on the current situation. Only two people applied to be a councillor, meaning that the Parish Council will be inquorate after 4 May 2023. This has also caused considerable work for the Clerk and NWLDC to get everything lined up before this date, in terms of audit and other matters. Another election will be called by NWLDC, which could incur additional cost to the Parish Council. It is hoped that at this stage, either the four existing councillors will complete and return their papers, or at least one to allow the Council to be quorate and operate accordingly. NWLDC can re-run the elections twice, before they would have to nominate their owns councillors to stand on Swannington Parish Council. **RESOLVED:** To receive the information.
2. Code of Conduct training for councillors. It is expected by the Returning Officer that all new and existing councillors will undertake this training, which is to take place on 17 May 2023. **RESOLVED:** The Clerk will circulate all the information to the existing councillors.
3. Request from Coalville Town Ravenettes to train on Jeffcoat’s Lane playing field. **RESOLVED:** The Parish Council is supportive of this request.

**590/2023. Accounts**

1. To review and approve payments scheduled for April 2023 including the payment for wages.

**RESOLVED:** To approve payments for April 2023 including wages payments.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Description** | Amount |  |
| Water Plus | Water rates | 100.83 |  |
| EDF Energy | Gas | 744.00 |  |
| HSBC | Bank charges | 10.00 |  |
| Andrew Granger & Co | Field rent | 72.50 |  |
| Andrew Granger & Co | Field rent | 250.00 |  |
| Andrew Granger & Co | Field rent | 500.00 |  |
| Breaston Mechanical | Repairs and maintenance | 134.80 |  |
| Carole Smith | Wages | 395.20 |  |
| Fiona Palmer | wages/travel/homeworking | 411.06 |  |
| HMRC | Tax & NI | 1,147.05 |  |
| Jane Hancox EY Book-keeping | Book keeping | 43.13 |  |
| EON - Electricity | Electricity | 170.47 |  |
| Virgin Media | Broadband | 60.60 |  |
| Target Hygiene Services Ltd | Mats and Hygiene | 50.40 |  |
|   |   | **4,090.04** |  |

1. To review and receive receipts for April 2023.

**RESOLVED:** To receive the receipts April 2023.

|  |  |  |
| --- | --- | --- |
| **Name** | **Description** | **Amount** |
| HSBC | Interest | 24.97 |
| Lea Barkby | Hall hire | 60.00 |
| British Samoyed | Hall hire | 30.00 |
| Swannington Heritage Trust | Hall hire | 20.00 |
| Swannington Heritage Trust | Hall hire | 20.00 |
| Swannington Heritage Trust | Hall hire | 40.00 |
| Swannington Heritage Trust | Hall hire | 10.00 |
| Swannington Heritage Trust | Hall hire | 20.00 |
| Yuliya Richmond | Hall hire | 60.00 |
| Yulia Richmond | Hall hire | 30.00 |
| Midland Counties English Rabbit Club | Hall hire | 140.00 |
| Midland Counties English Rabbit Club | Hall hire | 60.00 |
| Arlene Neville | Hall hire | 70.00 |
| Art Classes | Hall hire | 51.00 |
| Sue Garner | Hall hire | 54.00 |
| Art Classes | Hall hire | 36.00 |
| Rebecca Young | Hall hire | 187.50 |
| Rebecca Young | Hall hire | 30.00 |
| Alison Parish | Hall hire | 17.50 |
| NWLDC | Hall hire | 257.50 |
| Fiona Palmer | Coffee money | 56.25 |
|   |   | **1,274.72** |

1. To review and approve bank statements and bank reconciliation for April 2023.

**RESOLVED:** To approve bank statements and bank reconciliation April 2023.

**591/2023. Audit – Accounts for Year end 31 March 2023**

1. To receive, review and approve the Internal Auditors report. **RESOLVED:** To approve the Internal Auditors report with recommendations.
2. To Council to approve the Annual Governance Statement (AGAR Part 3, page 4) by resolution. **RESOLVED:** To approve the Annual Governance Statement 2022/23.
3. To receive and approve the Accounts for 2022/23. **RESOLVED:** To approve the Accounts for 2022/23.
4. To consider the Accounting Statements by the members meeting as a whole (AGAR Part 3, page 5). **RESOLVED:** To consider the Accounting Statements by the members meeting as a whole.
5. To approve the Accounting Statements (AGAR Part 3, page 5) by resolution. **RESOLVED:** To approve the Accounting Statements
6. To ensure the Annual Governance Statement and Accounting Statements are signed and dated by the person (AGAR Part 3, page 4 &5) presiding at the meeting at which that approval is given. **RESOLVED:** To sign and date the AGAR.

**592/2023. Delegation of powers**

**RESOLVED:** To give delegated powers to the Clerk to make necessary decisions on behalf of the Parish Council, after consultation with the Chairman of the Council until such time the Council is quorate (after a further election), with all matters being reported to the next meeting. Matters to include, but not restricted to:

1. To make any necessary payments.
2. To comment on planning applications.
3. To review and renew the Parish Council’s insurance in June.

**593/2023. PLANNING Applications**

1. **RESOLVED**: To ratify the following comments:

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| --- | --- | --- | --- |
| 23/00159/FUL |  Land adjacent Church Lane and Foan Hill, Swannington | Erection of log cabin for use as a holiday let with creation of access and associated works  | OBJECT. Outside the limits of development. Land is unsuitable for any type of building. Road is unsuitable for any development (1 car width). Kennels next door, so if its allowed, no complaints from should be allowed. With 52 holiday lodges approved in Swannington, no need for anymore. There are a number of missing details/inaccuracies. there has never been a garage on site nor has there been access from Foan hill. Notice placed in incorrect location.  |

1. **RESOLVED:** To make the following comments:

|  |  |  |  |
| --- | --- | --- | --- |
| 22/01926/FUL | Beaumont Villa, 116 Moor Lane, Coleorton | Erect of detached garage | Object - the application is vague in its description as it would appear to actually be more than one garage. The PC is concerned that the development is affecting a PROW |
| 23/00482/FUL | 126 Loughborough Road, Coleorton | Erection of a detached garage  | No comments |
| 23/00431/FUL | 7 Foan Hill, Swannington | Proposed removal of existing single storey flat roofed garage and kitchen extension areas, and erection of new single and double storey extensions and associated alterations to existing dwelling, conjunction with the erection of new detached building to provide double garaging, garden store/workshop space with first floor ancillary annexe accommodation over within roof space  | No comments  |
| 23/00446/FUL | The Oaks, 10 Burtons Lane, Swannington | Erection of two storey side extension and external alterations including new windows and render to entire property  | No comments  |

**594/2023. PLANNING permissions**

**RESOLVED**: To receive the following permission notices:

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| --- | --- | --- | --- | --- |
| 23/00120/FUL | Spring Cottage, Spring Lane | Demolition of existing outbuilding and erection of replacement outbuilding  | No objections  | Permitted  |
| 22/01392/FUL | Land adjacent to Church Hill, Swannington | Formation of hardstanding and erection of building for the storage of honey and associated beekeeping equipment in connection with bee farming on adjoining land and off-site within the wider district | Object as outside the limits of development. Type and size of building not acceptable for an agricultural site. Concerned about the loss of historic amenity site.  | Permitted |
| 23/00286/FUL | Primrose Hill cottage, 14 Burtons Lane, Swannington | Erection of a single-storey rear extension | No objections | Permitted |

Meeting closed 8.05pm.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_