# SWANNINGTON parish council

## Minutes of the Full Council Meeting held on Monday 20 March 2023at

## 7.00 pm at the Village Hall, Main Street, Swannington.

### present : Cllrs R. Cairns, D Cave, R McDermott, C Mursell, A Stafford (in the chair) and L Wilson.

#### 569/2023. APOLOGIES: None.

#### 570/2023. DECLARATIONS OF INTEREST: None.

**571/2023. CONFIRMATION OF MINUTES**

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 13 February 2023. **RESOLVED:** Toapprove the minutes.

**572/2023. POLICE REPORT**

**CRIME FIGURES:** (please click the link to show the latest available crime figures in the Valley Beat Area)

<https://www.police.uk/pu/your-area/leicestershire-police/valley/>

**BEAT TEAM CONTACTS:**

If you need to contact a member of your beat team and the enquiry isn’t urgent then the easiest way to do this is via Email, you can either do this through the Leicestershire

Police website or on the details below:

PC 70 Martindale – james.martindale1@leicestershire.pnn.police.uk

PC 1391 Coleman – adrian.coleman@leicestershire.pnn.police.uk

PCSO 6178 Russell – nicola.russell@leicestershire.pnn.police.uk

PCSO 6683 McDonald – patrick.mcdonald@leicestershire.pnn.police.uk

**573/2023. CHAIRMAN’S REPORT**

1. LCC footpath wardens training. Very interesting and information session. Footpath wardens don’t have to be a Parish Council, the position is open to anyone who is interested in footpaths and the environment. Information was given about definitive footpath maps which are available from the LCC. **RESOLVED:** To receive the information.
2. Coronation event – To consider postponing the event, partly due to the lack of available help on the chosen date and what seems a perceived apathy of such an event. **RESOLVED:** To cancel the proposed Coronation event on 13 May due to lack of volunteers and general apathy about such an event.

**574/2023. COUNCILLORS’ REPORTS, INCLUDING nwldc AND lcc**

1. Swannington Neighbourhood Plan Referendum took place recently. There was a low turn-out. The next stage is approval by NWLDC. The document will always be an evolving document if it is to continue to carry weight. **RESOLVED:** To receive the information and to request a copy of the final document from NWLDC.
2. Speeding traffic on Station Hill was raised as an issue again. **RESOLVED:** To raise the matter with Cllr R Boam and also investigate the possibility of Speedwatch Scheme.
3. Village Hall – heating costs – It would appear that users of the hall are continuing to ignore notices to keep doors shut when the heating is on, and return it to low temperature if it is raised during a booking. **RESOLVED:** Clerk to email all users to remind them to consider the increase heating costs.
4. Open Gardens – continue to work with Hospice Hope. They are also looking at options regarding the purchase and ongoing maintenance of a village defibrillator. **RESOLVED:** To receive the information.
5. Spring Lane noticeboard has been refurbished by Cllr Wilson and Mum. **RESOLVED:** Parish Council expresses its thanks for undertaking this work. A very good job.

Cllr Wilson reported that a bench and table had been stolen from outside her Mum’s property. This had been used to sell plants in aid of the Open Gardens. It was advised that everyone should be aware of this sort of theft which had been reported to the Police.

1. Speed signs – It is hoped that a member of the public may confirm their agreement to take on this role. **RESOLVED:** To receive the information.
2. BOTAT – Issues with speeding traffic along this. Discussion took place. **RESOLVED:** As this is part of the LCC highways, it is suggested that perhaps a kissing gate or to have the BOTAT downgraded to a footpath/bridleway. Clerk to contact LCC.
3. Spring Lane planning – Councillors discussed the application site, and their concerns about lack of enforcement when it appears work is being undertaken contrary to planning approval. Stage 1 Complaint has been raised. **RESOLVED:** That this should be raised with the NWLDC CEO too.

**575/2023. clerk’s report**

1. Freedom of Information request regarding grants the Parish Council has applied and utilised. Information sent to requester. **RESOLVED:** To receive the information.
2. Payroll services 2023-24 EY bookkeeping confirms that here will be no increased in the costs for time, only increase will be in lieu of the Brightpay software systems that is used by the bookkeeper. **RESOLVED:** To receive the information.

**576/2023. Accounts**

1. To review and approve payments scheduled for March 2023 including the payment for wages.

|  |  |  |
| --- | --- | --- |
| **Description** | **Supplier** | **Total** |
| Gas | EDF Energy | 525.41 |
| Phone | Virgin Media | 56.40 |
| Audit | LRALC Ltd | 260.00 |
| Water rates | Water Plus | 97.99 |
| Bank charges | HSBC | 10.00 |
| Wages | Staff | 806.26 |
| Pension | NEST | 11.15 |
| Book keeping | Jane Hancox EY Book-keeping | 69.98 |
| Repairs and maintenance | Screwfix | 11.99 |
|   |   | **1,849.18** |

**RESOLVED:** To approve payments for March 2023 including wages payments.

1. To review and receive receipts for March 2023.

|  |  |  |
| --- | --- | --- |
| **Name** | **Description** | **Amount** |
| Midland Counties English Rabbit Club | Hall hire | 35.00 |
| Swannington Retired People's Fellowship | Hall hire | 54.00 |
| Sue Garner | Hall hire | 54.00 |
| Art Classes | Hall hire | 72.00 |
| Art Classes | Hall hire | 51.00 |
| Irina French | Hall hire | 45.00 |
| Table Tennis Club | Hall hire | 76.00 |
| HSBC | Interest | 20.39 |
| Charlotte Cox | Hall hire | 115.00 |
| Leila McKenzie | Hall hire | 60.00 |
| Trevor Popay | Hall hire | 72.00 |
| Maureen Elliott | Hall hire | 80.00 |
| Kirsty Clarke | Hall hire | 60.00 |
| Laraine Tucker | Hall hire | 75.00 |
| Julie Rowe | Hall hire | 68.00 |
| Julie Rowe | Hall hire | 68.00 |
| Claire Stapley | Hall hire | 60.00 |
| Irina French | Hall hire | 60.00 |
| Rebecca Young | Hall hire | 150.00 |
| British Samoyed | Hall hire | 30.00 |
| Swannington Heritage Trust | Hall hire | 40.00 |
| Swannington Retired People's Fellowship | Hall hire | 72.00 |
| Lea Barkby | Hall hire | 288.00 |
|  |  | **1,705.39** |

**RESOLVED:** To receive the receipts March 2023.

1. To review and approve bank statements and bank reconciliation for March 2023.

**RESOLVED:** To approve bank statements and bank reconciliation March 2023.

**577/2023. grounds maintenance contract**

Three quotes were received for the annual works. These were reviewed by email due to time restraints.

**RESOLVED:** To ratify the decision to go with the lowest quote at a cost of £6,720.00 pa.

**578/2023. Village hall carpark issues**

At the last meeting it was unsure who the parked cars belonged to. Notices were placed on the cars, some of which moved and email then received in connection with others.

1. To consider a request to continue to be allowed to park an agreed number of cars in lieu of an agreed donation per car. **RESOLVED:** To decline the request to allow cars from non-users of the hall to park in the carpark in lieu of an agreed donation.
2. To consider an alternative solution other than the above request. **RESOLVED:** To install a chain and sign stating the carpark is for hall users only.

**579/2023. Annual review of policies**

1. Standing Orders
2. Financial Regulations
3. Financial Reserves policy
4. Risk assessment and management procedures
5. Statement of internal control
6. Priorities
7. Mission statement
8. Health and safety policy

**RESOLVED:** To review and approve the above policies.

**580/2023. PLANNING Applications**

1. **RESOLVED**: To ratify the following comments:

|  |  |  |  |
| --- | --- | --- | --- |
| 23/00120/FUL | Spring Cottage, Spring Lane, Swannington | Demolition of existing outbuilding and erection of replacement outbuilding  | No objections  |

1. **RESOLVED:** To make the following comments:

|  |  |  |  |
| --- | --- | --- | --- |
| 23/00286/FUL | Primrose Hill cottage, 14 Burtons Lane, Swannington | Erection of a single-storey rear extension | No objections |

**581/2023. PLANNING permissions**

**RESOLVED**: To receive the following permission notices:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 22/01935/VCU | Proposed site of Swan Lake Lodges, Spring Lane, Swannington | Variation of condition 33 attached to planning permission ref: 19/01961/FULM to amend the wording of the condition to remove the stay limitations | Object as previous comments and also raise comment that Swannington NHP does not include and provision or reference to traveller sites.  | Refused  |

Meeting closed 7.40pm.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_