# SWANNINGTON parish council

## Minutes of the Full Council Meeting held on Monday 11 September 2023at 7.00 pm at the Village Hall, Main Street, Swannington.

### present: Cllrs R. Cairns, A Hill, R McDermott, C Mursell, A Stafford (in the chair) and L Wilson. Two members of the public.

#### 627.2023. APOLOGIES: None.

#### 628/2023. DECLARATIONS OF INTEREST: None.

**629/2023. CONFIRMATION OF MINUTES**

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 10 July 2023. **RESOLVED:** Toapprove minutes of the meeting.
2. Full Council – 31 July 2023. **RESOLVED:** Toapprove minutes of the meeting.

**630/2023. POLICE REPORT**

**CRIME FIGURES:** (please click the link to show the latest available crime figures in the Valley Beat Area)

<https://www.police.uk/pu/your-area/leicestershire-police/valley/>

**BEAT TEAM CONTACTS:**

If you need to contact a member of your beat team and the enquiry isn’t urgent then the easiest way to do this is via email, you can either do this through the Leicestershire

Police website or on the details below:

PC 70 Martindale – james.martindale1@leicestershire.pnn.police.uk

PC 1391 Coleman – adrian.coleman@leicestershire.pnn.police.uk

PCSO 6178 Russell – nicola.russell@leicestershire.pnn.police.uk

PCSO 6683 McDonald – patrick.mcdonald@leicestershire.pnn.police.uk

**631/2023. CHAIRMAN’S REPORT**

The chairman report that the UK SPF will relaunch in April 2024. For this current round the Heritage Group applied and were successful and the Parish Council stood back. But there are a number of projects in the background that the Parish Council would like to work up and potentially apply for funding next year. **RESOLVED:** To receive the information.

**632/2023. COUNCILLORS’ REPORTS, INCLUDING nwldc AND lcc**

1. Cllr McDermott reported that a Parish Council tenant (land off Limby Hall Lane) was waiting a response from the Clerk. The Clerk apologised for the delay. **RESOLVED:** To receive the information.
2. Cllr Cairns reported at the last meeting an issue with grass verges requiring cutting on Foan Hill from the junction of no 62 to the junction with Church Lane. The Clerk had received a response from LCC, but did not have it to hand. **RESOLVED:** Clerk to pass on reply to Cllr Cairns.
3. Cllr Mursell is meeting the LCC arboriculturist on behalf of the Clerk to show him the sites that the Parish Council would like to get surveyed. He will then send a quote through for his report. **RESOLVED:** To receive the information.
4. BOTAT – Still ASB issues. Ownership information is needed to pass on to the relevant bodies. **RESOLVED:** Clerk to liaise with Whitwick Parish Council as the end of this might be in their parish. If ownership can be confirmed this way, the Clerk is to obtain a copy of the Land Registry for this area and bring the information back to a future meeting.

**633/2023. clerk’s report**

1. N39 – LCC has a duty to maintain the surface of all Public Rights of Way as Highway Authority. Where damage to a Public Right of Way is caused by the owner of the land then the County Council has powers to request that the damage is repaired by a landowner. **RESOLVED:** To receive the information.
2. Village Hall – Repairs put on hold for flooring and floor cleaner whilst “flooding” issues dealt with. **RESOLVED:** To receive the information.
3. Remembrance Service – Clerk to contact the Vicar and school and make arrangements as in previous year. Clerk will arrange to obtain a wreath from the British Legion. **RESOLVED:** To receive the information.
4. Village Hall gas supply is due for renewal in October. The Clerk has used the services of Utility Aid to look for the best deal for the Parish Council when this point comes. The service will transfer from EDF to SSE being the best supplier. **RESOLVED:** To receive the information.

**634/2023. Accounts**

1. To review and approve payments scheduled for August/September 2023 totalling £10,390.88.00.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Description** |  **Amount** |  |
| EDF Energy | Gas | 1,335.49 |  |
| Staff member | Wages | 433.44 |  |
| Staff member | Wages | 411.06 |  |
| NEST | Pension | 11.15 |  |
| Jane Hancox EY Book-keeping | Book keeping | 65.25 |  |
| Waterplus | Water rates | 106.20 |  |
| 2 Commune Ltd | Website | 348.00 |  |
| Burnt Oak Developments | Grounds work | 672.00 |  |
| ID Mobile | Mobile Phone | 16.99 |  |
| EDF Energy | Gas | 843.00 |  |
| HSBC | Bank charges | 8.00 |  |
| SC IT Solutions Ltd | Computer | 24.00 |  |
| SC IT Solutions Ltd | Computer | 36.00 |  |
| Virgin Media | Broadband | 58.50 |  |
| EON - Electricity | Electricity | 213.29 |  |
| Jamie Christian | Repairs and maintenance | 2,300.00 |  |
| Moore East Midlands | Audit | 378.00 |  |
| Staff member | Wages | 433.44 |  |
| Staff member | Wages | 411.06 |  |
| NEST | Pension | 11.15 |  |
| Jane Hancox EY Book-keeping | Book keeping | 61.35 |  |
| Breaston Mechanical | plumbing | 195.89 |  |
| Gleamteam Services Ltd | Window cleaning | 25.00 |  |
| SC IT Solutions Ltd | Computer | 30.00 |  |
| ID Mobile | Mobile Phone | 16.99 |  |
| Water Plus | Water rates | 100.00 |  |
| James Christian | Repairs and maintenance | 825.00 |  |
| EON - Electricity | Electricity | 276.63 |  |
| Target Hygiene Services Ltd | Mats and Hygiene | 72.00 |  |
| Burnt Oak Developments | Grounds work | 672.00 |  |
|   |   | **10,390.88** |  |

**RESOLVED:** To approve payments for August/September 2023.

1. To review and receive receipts for August/September 2023 totalling £2,622.03.

|  |  |  |
| --- | --- | --- |
| **Name** | **Description** | **Amount** |
| Hall hirer | Hall hire | 76.00 |
| Hall hirer | Hall hire | 66.00 |
| Hall hirer | Hall hire | 132.00 |
| Hall hirer | Hall hire | 88.00 |
| Hall hirer | Hall hire | 88.00 |
| Hall hirer | Hall hire | 15.00 |
| Hall hirer | Hall hire | 15.00 |
| Hall hirer | Hall hire | 20.00 |
| Hall hirer | Hall hire | 20.00 |
| Hall hirer | Hall hire | 25.00 |
| Hall hirer | Hall hire | 25.00 |
| Hall hirer | Hall hire | 33.00 |
| Hall hirer | Hall hire | 132.00 |
| Swannington Heritage Trust | Hall hire | 44.00 |
| Swannington Heritage Trust | Hall hire | 44.00 |
| Swannington Heritage Trust | Hall hire | 15.00 |
| Hall hirer | Hall hire | 49.50 |
| Allotment holder | Allotment rent | 140.00 |
| HSBC | Interest | 54.28 |
| Hall hirer | Hall hire | 92.50 |
| Hall hirer | Hall hire | 33.00 |
| Hall hirer | Hall hire | 33.00 |
| Hall hirer | Hall hire | 33.00 |
| Hall hirer | Hall hire | 33.00 |
| Hall hirer | Hall hire | 66.00 |
| Hall hirer | Hall hire | 41.26 |
| Hall hirer | Hall hire | 82.50 |
| Hall hirer | Coffee money | 112.50 |
| Allotment holder | Allotment rent | 15.00 |
| W I | Hall hire | 36.00 |
| W I | Hall hire | 36.00 |
| Table Tennis Club | Hall hire | 84.00 |
| Swannington Heritage Trust | Hall hire | 1.50 |
| NWLDC | Allotment rent | 30.00 |
| NWLDC | Allotment rent | 30.00 |
| Swannington Heritage Trust | Hall hire | 44.00 |
| Hall hirer | Hall hire | 95.00 |
| Hall hirer | Hall hire | 82.50 |
| Hall hirer | Hall hire | 66.00 |
| Hall hirer | Hall hire | 20.63 |
| Hall hirer | Hall hire | 44.00 |
| HSBC | Interest | 64.86 |
| Hall hirer | Hall hire | 49.50 |
| Hall hirer | Hall hire | 66.00 |
| Hall hirer | Hall hire | 66.00 |
| Hall hirer | Hall hire | 66.00 |
| Hall hirer | Hall hire | 100.00 |
| Hall hirer | Hall hire | 16.50 |
|   |   | **2,622.03** |

**RESOLVED:** To receive the receipts August/September 2023.

1. To review and approve bank statements and bank reconciliation for August/September 2023.

Current account as at September 2023: £2,412.40.

Savings account as at September 2023: £41,832.86.

**RESOLVED:** To approve bank statements and bank reconciliation August/September 2023.

1. To approve the cost of a plaque in remembrance of a previous clerk. **RESOLVED:** To approve the purchase of a plaque at a cost of circa £60.00.
2. To consider a quote for a water butt for the Village Hall. Councillors felt that the quote received was too expensive. **RESOLVED:** Cllrs McDermott and Mursell will arrange to source, purchase and install a water butt at the Village Hall.

**634/2023. Notice of Conclusion of Audit 2022/23**

**RESOLVED:** To receive the report and comments from the External Auditor.

**635/2023. Jeffcoats Lane playing field**

To consider the possibility of creating a small play area, applying for grants and to consider a residents suggestion to look at Crowd Funding options too.

The Parish Council could look at options for applying for funding from The Lottery and other grant providers, including the UK SPF. A discussion could be had with the member of public to discuss Crowd Funding. It would be good to have this all lined up in time for budget setting time. Play area is not to compromise the current use of the field for football. **RESOLVED**: The Clerk and Cllrs Stafford and Mursell arrange to meet up with member of the public who sent in suggestion, and gather information regarding possible grants and bring back to future meeting. The Clerk to contact Wyggeston charity (as landowner) to advise them what the plans are for improving this parcel of land.

**636/2023. PLANNING Applications**

1. **RESOLVED:** To ratify the following comments:

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| --- | --- | --- | --- |
| 23/00890/FUL  | Land on the south east side of Limby Hall Lane | Erection of one dwelling and associated landscaping and infrastructure | Object - outside limits of development, out of character to neighbouring properties, conflicts with Swannington Neighbourhood Plan, highways concerns as it is a single track road, many walkers and cyclists and land should stay as agricultural to protect the open countryside.  |

1. **RESOLVED:** To make the following comments:

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| --- | --- | --- | --- |
| 23/01016/CLE | Brook Farm, Talbot Lane, Whitwick | Certificate of lawfulness for an existing use as an unrestricted C3 dwellinghouse at the property known as Brook farm, Talbot Lane, Coalville, Leicestershire LE67 8QT following non-compliance with Condition 5 of planning consent reference 870703 | Object - Should comply with original conditions. These were put in place for a reason! |
| 23/01043/FUL | The Old Wesleyan Chapel Main Street Swannington | External alteration to side elevation, internal remodelling and refurbishment, installation of PV panels , air source heat pump and secondary glazing | No objections  |
| 23/01043/LBC | The Old Wesleyan Chapel Main Street Swannington | External alteration to side elevation, internal remodelling and refurbishment, installation of PV panels , air source heat pump and secondary glazing | No objections  |
| 23/01048/FUL | 67 Loughborough Road, Coleorton | Erection of three self-build detached dwellings (outline application with all matters reserved except for access) | Object - outside limits of development and would also raise concern a central reservation in the middle of the A512.  |

**637/2023. PLANNING permissions**

**RESOLVED:** To receive the following permission notices:

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| --- | --- | --- | --- | --- |
| 23/00810/FUL | 7 Hospital Lane Swannington Coalville Leicestershire | Erection of an extension to existing attached garage for use as home office space | No objections  | Permitted |
| 23/00819/FUL | 33 Hough Hill Swannington | Erection of single storey side extension | No objections  | Permitted |
| 22/00627/FUL | 26 Spring Lane, Swannington | Erection of two no split level dwellings with associated access and parking arrangements | No objections | Permitted |

Meeting closed 8.25pm.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_