

# SWANNINGTON PARISH COUNCIL

Swannington Village Hall, Main Street, Swannington, LE67 8QN

Telephone: 07855504567

Email: Fionapalmer48@gmail.com

Clerk: Ms Fiona Palmer

---

Sir/Madam

6 January 2020

## SUMMONS TO ATTEND THE MEETING OF SWANNINGTON PARISH COUNCIL

Time/Date: **7.00 p.m. on Monday 13 January 2020**

Location: Village Hall, Main Street, Swannington, LE67 8QN

*Fiona M Palmer*

Clerk to the Council

### **Public Participation**

*Members of the public may make representations, give evidence or answer questions in respect of any matters included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public an opportunity to raise other matters of public interest.*

## **AGENDA**

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda
3. Police Report
  - a) Update on local issues, including crime figures
4. To confirm the minutes of the following meetings of the Parish Council:
  - a) Full Council 9 December 2019
5. Chairman's report
6. Clerk's report
7. Councillors' Reports, including reports from LCC and NWLDC councillors
  - a) VAS signs, including latest data results
  - b) Website usage
  - c) Neighbourhood Plan
  - d) Any others
8. Outstanding matters not covered on the agenda
9. To consider and review Village Hall fees charged for 2020-21

10. To approve the Precept 2020-21
11. To Accounts
  - a) To approve payments scheduled for January 2020 including the payment for wages January
  - b) To review and receive receipts for January 2020
  - c) To review and approve bank statements and bank reconciliation for January 2020
12. To ratify the decision to:
  - a) Purchase a new computer for the Clerk
  - b) Purchase Scribe Accounts Package
  - c) New postal address for Parish Council to be that of Village Hall
13. To consider quotes for:
  - a) New telephone for the Clerk
  - b) Various necessary works to the Village Hall including various repairs to infrastructure, electrics, legionella, other health and safety matters
14. Planning Applications – to review and make comment on recent planning applications
15. Planning Permissions – to receive notifications of plans approved
16. To consider plans and arrangements for the death of a Senior Figure including “London Bridge” arrangements

**REMINDERS:**

**Diary Notes:**

Full Council – 10 February 2020

***Cheque signing rota for January – Cllrs S Concanon and H Foster***