Sir/Madam 5 June 2021

**SUMMONS TO ATTEND THE FULL COUNCIL MEETING OF SWANNINGTON PARISH COUNCIL**

Time/Date:  ***7.00 p.m.*** ***on Monday 14 June 2021***

Location: **Village Hall, Main Street, Swannington**



Clerk to the Council

***Public Participation***

*Members of the public may make representations, give evidence or answer questions in respect of any matters included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public an opportunity to raise other matters of public interest.*

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council.
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
3. Co-option of new councillor
4. To confirm the minutes of the following meetings of the Parish Council:
5. Annual Statutory Full Council 10 May 2021 **Appx A**

4. Police report, to be circulated to councillors

5. Chairman’s Report

1. Councillors' Reports, including reports from LCC and NWLDC councillors.
2. Neighbourhood Plan Group.
3. Other reports.
4. Clerk’s report
5. Update on return to Village Hall usage
6. Accounts
7. To approve payments scheduled for April including the payment for wages for April 2021.
8. To review and receive receipts for April 2021.
9. To review and approve bank statements and bank reconciliation for April 2021.
10. Audit – Accounts for Year end 31 March 2021 **APPX B**
11. To receive the Internal Auditors report (AGAR Part 3, page 3) and any comments or additional reports.
12. To Council to approve the Annual Governance Statement (AGAR Part 3, page 4) by resolution.
13. To receive and approve the Accounts for 2020/21.
14. To consider the Accounting Statements by the members meeting as a whole (AGAR Part 3, page 5).
15. To approve the Accounting Statements (AGAR Part 3, page 5) by resolution.
16. To ensure the Annual Governance Statement and Accounting Statements are signed and dated by the person (AGAR Part 3, page 4 &5) presiding at the meeting at which that approval is given.
17. To consider quotes for work to the Village Hall, to guttering, flat roof, etc
18. To ratify planning application comments made during the month of May

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| 07/05/2021 | 21/00812/TPO | 2 Foan Hill, Swannington | Works to 2no Sycamore and 2no Ash tree | No objections |
| 19/05/2021 | 21/00873/FUL | Millburn, Mill Lane, Swannington | Erection of timber garage and storage building | No objections |
| 19/05/2021 | 21/00913/FUL | 20 Foan Hill, Swannington | Erection of a single storey lean-to front extension | No objections |

1. Planning applications for June

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| --- | --- | --- | --- |
| 25/05/2021 | 21/00945/FUL | Land adjacent to 43 Foan Hill, Swannington | Erection of 4 storey detached dwelling, to include associated site alterations, engineering works and installation of vehicular access and parking |

1. To consider email received about accident hot spot on Loughborough Road, and what can the Parish Council do to support any improvements to the junction working in conjunction with other partner agencies
2. Christmas 2021 – To consider any plans for lighting, events, children’s trails etc.

**REMINDERS:**

**Diary Notes:**

Full Council – 12 July 2021

***Cheque signing rota for June – All Councillors***