Sir/Madam 2 February 2024

**SUMMONS TO ATTEND THE FULL COUNCIL MEETING OF**

**SWANNINGTON PARISH COUNCIL**

Time/Date:  ***7.00 p.m.*** ***on Monday 12 February 2024***

Location: **Village Hall, Main Street, Swannington**



Clerk to the Council

***Public Participation***

*Members of the public may make representations, give evidence, or answer questions in respect of any matters included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public an opportunity to raise other matters of public interest.*

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council.
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
3. To confirm the minutes of the following meetings of the Parish Council:
4. Full Council 15 January 2024

5. Police report

6. Chairman’s report

1. Councillors' reports, including reports from LCC and NWLDC councillors

To receive reports from councillors on meetings they have attended relating to work of the Parish Council.

1. Update report on BOTAT issues (CM).
2. NWL Police Surgery – update report. (CM/AS).
3. Clerk’s report – To follow if anything.
4. Accounts
5. To approve payments scheduled for February 2024.
6. To review and receive receipts for February 2024.
7. To review and approve bank statements and bank reconciliation for February 2024.
8. Spring Lane junction

To ratify quote for works to trees as per resolution January 2024.

1. Grounds maintenance contract

To consider the work undertaken by the contractor last season, and whether to renew the contract for a further period or is there a need to get new quotes.

1. Planning matters
2. Section 106 agreement 19/01961/FULM – Update in relation to off-site tree planting.
3. Planning applications

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| 24/00048/OUT | Land off Loughborough Rd, Coleorton | Erection of 4 no self-build detached dwellings including associated access and parking arrangements (outline - access and layout included) |
| 24/00103/FUL | The Croft, Burtons Lane, Swannington | Proposed replacement greenhouse, new replacement garden building, erection of a boundary wall/gates to site frontage and new landscape to garden |
| 24/00092/FUL | 17 Hough Hill, Swannington | Erection of a single storey side extension |

**REMINDERS:**

**Diary Notes:**

Full Council – 11 March 2024

***Payment checking rota for*** ***February – A Hill and L Wilson.***